## Loma Vista HOA Procedure for Member Appeal and Member Hearing

A Member may appeal a violation issued by the Board

- 1. The Member must notify in writing or email the Board within 15 days of the receipt of the notice of the violation from the Board that they wish to appeal the violation
- 2. The Board will schedule a Member Hearing within 45 days of the written receipt of the notice of violation appeal

## Member Hearing Procedure

A quorum as defined by the Loma Vista Home Owners Association CC&Rs and Bylaws of the elected board is required for a hearing to proceed

The Secretary of the Board will keep a record of the hearing and provide the Member with the completed Documentation of Member Hearing form by registered mail

The appeal hearing will be conducted in a respectful manner, concentrating on the issues of the violation.

- 1. Introductions and hearing session procedures
- 2. Statement of alleged violation by Board President or designee
- 3. Member's statement and presentation of oral or written evidence
- 4. Review of CC&R requirements, Bylaws, and Rules and Regulations
- 5. Discussion and questioning of the Member by the Board
- 6. Questions and final statement by the Member
- 7. Member is thanked for coming and told that they will be notified of the Board's decision within ten (10) business days
- 8. Board ruling without Member present
- 9. Enforcement procedures as applicable
- 10.Adjournment